

Sample  
Performance and Payment Bond Waiver

Date \_\_\_\_\_

\_\_\_\_\_, Chair  
Cardiff Terrace Architectural Review Board

Dear \_\_\_\_\_,

We would like to request a waiver of the performance and payment bond requirement for construction of \_\_\_\_\_ at (address of property). In support of this request, we have included a brief resume, including references, from \_\_\_\_\_, the contractor.

Sincerely,

\_\_\_\_\_  
(property owners/applicants)